**Schedule of payments since the last meeting**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Cheque No** | **Cost Centre** | **Amount** |
| 4.8.22 | Parish Online (subscription renewal) | 798 | Subscriptions & Audit | 30.00 |
| 12.9.22 | HALC (membership renewal) | 799 | Subscriptions & Audit | 20.00 |
| 26.9.22 | Emily Simpson (salary and stationary expenses – 13.38) | 800 | Salaries & associated costs | 673.89 |
| 26.9.22 | Emily Simpson (homeworking allowance) | 801 | Salaries & associated costs | 39.90 |
| 26.9.22 | HMRC | 802 | Salaries & associated costs | 165.00 |
| 5.10.22 | E Simpson (expenses – stamps) | 803 | Salaries & associated costs | 10.88 |
| 26.10.22 | Ashurst Arborists | 804 | General, admin & insurance | 50.00 |
| 23.11.22 | E Simpson (salary – October & November) | 805 | Salaries & associated costs | 474.87 |
| 23.11.22 | E Simpson (homeworking allowance Oct-Nov & backdated pay to 1 May ‘22) | 806 | Salaries & associated costs | 26.66 & 110.00 |
| 23.11.22 | HMRC | 807 | Salaries & associated costs | 118.80 |
|  |  |  | **TOTAL** | **1,720.00** |

**Latest bank reconciliation**

|  |  |  |
| --- | --- | --- |
| Bank Reconciliation July 2022 |  |  |
| Balance per bank statement |  |  |
|  |  |  |
|  |  |  |
| **Closing balance 31st July 2022** | 15,349.30 |  |
|  |  |  |
| **Add: outstanding receipts** | 0.00 |  |
| **Less: outstanding payments** | -676.93 | Cheques 792, 795, 796, 797 |
|  |  |  |
| **Net balances** | 14,672.37 |  |
|  |  |  |
| **Cashbook (opening balance 01.04.22)** | 10,612.89 |  |
| Add receipts (total since 01.04.22) | 6,600 |  |
| Less payments (total since 01.04.22) | -2540.52 |  |
| **Net balance** | **14672.37** |  |

|  |  |  |
| --- | --- | --- |
| Bank Reconciliation August 2022 |  |  |
| Balance per bank statement |  |  |
|  |  |  |
|  |  |  |
| **Closing balance 12th August 2022** | 14,672.37 |  |
|  |  |  |
| **Add: outstanding receipts** | 0.00 |  |
| **Less: outstanding payments** | -30.00 | Cheque 798 (£30.00) |
|  |  |  |
| **Net balances** | 14,642.37 |  |
|  |  |  |
| **Cashbook (opening balance 01.04.22)** | 10,612.89 |  |
| Add receipts (total since 01.04.22) | 6,600 |  |
| Less payments (total since 01.04.22) | -2570.52 |  |
| **Net balance** | **14642.37** |  |