

Ashurst Parish Council

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TO: ALL MEMBERS OF ASHURST PARISH COUNCIL

Councillors are respectfully summoned to attend the meeting of Ashurst Parish Council on **Thursday 3rd May 2018 at 8.00pm, at Ashurst Village Hall** for the transaction of the business on the Agenda below.



Elizabeth Leggo
Clerk to the Council
26th April 2018

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Ashurst Parish Council. Members of the public are also advised that by attending a meeting of Ashurst Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place.

AGENDA

To provide an opportunity for members of the public to ask questions or make statements at the Chairman's discretion.

- 1. Election of Chairman.** To elect a Chairman for the coming year and the Chairman to sign his/her acceptance of office.
- 2. Election of Vice Chairman.** To elect a Vice Chairman for the coming year and for the Vice Chairman to sign his/her acceptance of office.
- 3. Apologies for Absence.**
- 4. Declaration of Members' Interests.**
- 5. Approve the Minutes* of the Meeting of 8th March 2018:** The minutes, subject to any amendments, to be approved and signed as a true record of the meeting.
- 6. Outstanding Actions:** To clarify and report on actions brought forward from the last meeting.
- 7. Reports from District & County Councillors.**
- 8. Recreation Ground Matters:** To discuss any matters concerning the Recreation Ground.
 - To approve Annual Accounts for 2017/18*. Approve and sign the income and expenditure for 2017/18.
 - To review progress following the Annual Playground Inspection from Wicksteed and Horsham District Inspections.
 - To receive an update from councillors on health and safety at the Recreation Ground including Legionnaires safety measures and noting plumbers report.
 - To discuss use of the Recreation Ground.
To review leases for sports clubs using the Ground.
- 9. Planning Matters:** To comment on planning applications received from Horsham District Council.
None for this meeting.
- 10. Planning Decisions from HDC:** To receive decisions on planning applications from HDC.

- 11. Financial Matters:** To receive the report on the Council's income and to approve future expenditure.
- To confirm the Appointment of Internal Auditor. To Confirm Mulberry and Co as Internal Auditors and Moore Stephens as External Auditor
 - To decide whether the Council would like a Limited Assurance Review of the 2017/18 accounts
 - To decide upon the insurance for Ashurst Parish Council for the next three years
- 12. Grants:** To decide whether the Council will make a grant towards the Community Minibus.
- 13. Appointment of Representatives for HALC & WSALC:** To appoint two Councillors to represent Ashurst Parish Council at HALC and WSALC meetings.
- 14. Annual Governance Statement*.** To review and approve by Resolution the Annual Governance Statement 2017/18.
- 15. Accounting Statements*:** To review and approve by Resolution the Accounting Statements for 2017/18
- 16. Standing Orders and Financial Regulations*:** To review and adopt Standing Orders and Financial Regulations
- 17. To decide how to proceed following a presentation from the Rural Housing Trust at the Annual Parish Meeting**
- 18. To receive an update on Section 106 funds and decide upon next steps**
- 19. General Data Protection Regulations:** To receive an update, note the Impact Assessment* and to adopt a General Privacy Policy* and Staff/Councillor Privacy Policy*
- 20. To receive an update from Horsham Association of Local Councils.**
- 21. Logo:** To receive an update on the new logo for Ashurst Parish Council.
- 22. Correspondence.** To discuss correspondence and respond to correspondence received.
- 23. Reports from Outside Bodies.**
- 24. Information Items.** To receive information and items for the agenda at future meetings.

Date of the next Meeting of the Council: Thursday 5th July 2018 at Ashurst Village Hall at 8pm

*Documents circulated to all Councillors with the agenda/emails previously forwarded