



22 Elder Close
Portslade
Brighton
BN41 2ER

Clerk to the Council: Elizabeth Leggo
Tel: 07738664449
e-mail: ashurstclerk@outlook.com

TO: ALL MEMBERS OF ASHURST PARISH COUNCIL

Councillors are respectfully summoned to attend the meeting of Ashurst Parish Council on **Thursday 14th May 2020** at **6.30pm, via Zoom** for the transaction of the business on the Agenda below.

Elizabeth Leggo
Clerk to the Council
7th May 2020

Further to the Coronavirus Act 2020, this meeting will be held remotely via Zoom

Members of the Public are asked to submit any questions or comments to the Clerk via email or telephone by 4.30pm on the day of the meeting. Should members of the public wish to observe the meeting, please contact the Clerk for an email invitation link.

AGENDA

- 1. Election of Chairman.** To elect a Chairman for the coming year and the Chairman to sign his/her acceptance of office.
- 2. Election of Vice Chairman.** To elect a Vice Chairman for the coming year and for the Vice Chairman to sign his/her acceptance of office.

To discuss any questions submitted by the public.
- 3. Apologies for Absence.**
- 4. Declaration of Members' Interests.**
- 5. Approve the Minutes* of the Meeting of 12th March 2020:** The minutes, subject to any amendments, to be approved and signed as a true record of the meeting. The Chairman will sign a copy of the minutes and post to the Clerk.
- 6. Update on COVID-19:** To receive an update from the Clerk on changes to legislation governing local council meetings following the Coronavirus Act 2020.
- 7. The Council's Role in the Community.**

8. Reports from District & County Councillors.

9. Outstanding Actions: To clarify and report on actions brought forward from the last meeting.

10. Recreation Ground Matters: To discuss any matters concerning the Recreation Ground.

- To approve Annual Accounts for 2019/20*.
- Approve and sign the income and expenditure for 2019/20.
- To confirm that the play equipment has been appropriately closed off

11. Planning Matters: To comment on planning applications received from Horsham District Council.

DC/20/0713

Proposal: Demolition of existing rear extension and erection of a single storey rear extension (Householder Application) Site Address: South Blows Bines Green Partridge Green Horsham West Sussex RH13 8EH

DC/20/0714

Application as above, listed building consent

DC/20/0797

Proposal: Erection of a single storey side extension and modification and refurbishment of existing outbuilding. Site Address: Merrion House Bines Green Partridge Green Horsham West Sussex RH13 8EH

12. Planning Decisions from HDC: To receive decisions on planning applications from HDC.

13. Financial Matters: To receive the report on the Council's income and to approve future expenditure.

- To confirm the Appointment of an Internal Auditor. To Confirm Mulberry and Co as Internal Auditors and Moore Stephens as the External Auditor
- To decide whether the Council would like a Limited Assurance Review of the 2019/20 accounts
- To note the remaining balance of the Public Works Loan (£44,000)

14. Annual Governance Statement*. To review and approve by Resolution the Annual Governance Statement 2019/20.

15. Accounting Statements*: To review and approve by Resolution the Accounting Statements for 2019/20

16. Grants: To review grant applications

- To decide whether the Council will make a grant towards St Barnabas Hospice
- To decide upon a grant for Steyning Swimming Pool

17. Appointment of Representatives for HALC & WSALC: To appoint two councillors to represent Ashurst Parish Council at any future meetings of HALC and WSALC

18. Correspondence. To discuss correspondence and respond to correspondence received.

19. Reports from Outside Bodies.

20. Update on current non-urgent matters

21. Information Items. To receive information and items for the agenda at future meetings.

22. Future meetings: To agree a revised meeting schedule for the next year further to the Coronavirus Act

Date of the next Meeting of the Council: To be confirmed

*Documents circulated to all Councillors with the agenda/emails previously forwarded