

Ashurst Parish Council

Clerk to the Council: Hazel Roxby

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TO: ALL MEMBERS OF ASHURST PARISH COUNCIL

YOU ARE SUMMONED TO ATTEND A PARISH COUNCIL MEETING AT AHSURST VILLAGE HALL ON THURSDAY 5TH MAY 2016 AT 8.00PM

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Ashurst Parish Council. Members of the public are also advised that by attending a meeting of Ashurst Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place.

AGENDA

- 1. Election of Chairman** To elect a Chairman for the forth coming year.
- 2. Election of Vice-Chairman** To elect a Vice-Chairman for the forthcoming year.
- 3. Declaration of Acceptance of Office for Councillors and Chairman**
Councillors and elected Chairman to sign Declaration of Acceptance of Office.
- 4. Apologies for Absence.** To receive apologies and reasons for absence.
- 5. Declaration of Members Interest.** To receive Councillors declarations of interest.
- 6. Approve the Minutes of the Meeting 3rd March 2016.** The minutes to be approved and signed as a true record of the meeting
- 7. Outstanding Actions.** To clarify and report on actions brought forward from the last meeting.
- 8. Review and Adopt the Standing Orders, Financial Regulations, Code of Conduct and Dispensation Scheme,**
To Review and adopt the above documents.
- 9. To confirm the Appointment of Internal and External Auditor**
To Confirm Mark Mulberry as Internal Auditor and PK Littlejohn as External Auditors
- 10 Appointment of Representatives for HALC, SALC, SAYS, Youth Provision and Neighbourhood Plan Steering Group.**
To appoint 2 Councillors to represent Ashurst Parish Council at HALC and SALC meetings.
The Chairman is automatically appointed as the Steyping Areas Youth Service (SAYS) Trustee.
To appoint a representative to the SAYS Committee.
To appoint 2 members for the Neighbourhood Plan Steering Group.
- 11 To Review and Confirm the Parish Council Insurance**
To review and confirm the Parish Council Insurance.

- 12 **Recreation Ground Matters.** To discuss any matters concerning the Recreation Ground
To approve Annual Accounts for 2015/16. Approve and sign the income and expenditure for 2015/16.
- 13 **Planning Matters.** To comment on planning applications received from HDC
- 13.1 Draft West Sussex Joint Minerals Plan Consultation – end date 17th June.
- 14 **Late planning applications** To receive planning applications received after the agenda was posted
- 15 **Planning Decisions from HDC** To receive decisions on planning applications from HDC
- 16 **Financial Matters.** Receive the report on the Councils income and approve expenditure
- 17 **Annual Governance Statement** – To review and approve by Resolution the Annual Governance Statement 15/16
- 18 **Accounting Statements-** To review and approve by Resolution the Accounting Statements for 2015/16
- 19 **Update on Youth Provision.** To receive an update on the youth provision
20. **Neighbourhood Plan** – To receive any update on progress
21. **Correspondence.** To discuss correspondence received and appropriate response
- 22 **Reports from Outside Bodies.** To receive information from other committees in the Parish
23. **Reports from District and County Councillors.** To receive information and reports from HDC and WSCC
24. **Questions from the floor.** To receive information, queries and reports from members of the public.
25. **Information Items.** To receive information and items for future meetings.
26. **Date of the next Meeting.**
Thursday 7th July 2016 at 8.00pm
At Ashurst Village Hall

Hazel Roxby
Clerk to the Council