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MINUTES OF THE MEETING OF ASHURST PARISH COUNCIL, HELD AT ASHURST VILLAGE HALL ON THURSDAY 1st NOVEMBER 2018 AT 8.00PM

Attendance

| | |
|---------------------------------------|---|
| Chairman | Cllr Hammond |
| Ashurst Parish Council (APC) | Cllrs Fischel, Jesse, Knight, Nicholson and Russell |
| Horsham District Council (HDC) | Cllr Lloyd |
| Clerk | Elizabeth Leggo |

To provide an opportunity for members of the public to ask questions or make statements at the Chairman's discretion.

1. Apologies for Absence.

Apologies were received and accepted from Cllr Nicholson (APC) & Cllr Barling (WSCC).

2. Declaration of Members Interest.

None for this meeting.

3. Approve the Minutes of the Council Meeting of 6th September 2018 and Extraordinary Meeting of 1st October 2018: Both sets of minutes were circulated to all Cllrs and taken as read. It was **RESOLVED** that both sets of minutes were a true record of the meetings and were signed by the Chairman.

4. Outstanding Actions.

- Cllr Russell inspected the playground and one swing seat is cracked, and will also replace the broken wood.
- Clerk obtained quotes for the shower water tank to be cleaned out and to spoke to TSS about the report.
- Cllr Fischel was to purchase a new padlock for the gate to the Recreation Ground, but this is now operating better and she will replace this if necessary.
- Clerk wrote a brief article for the next Parish Newsletter regarding the affordable housing proposal, which the Council amended accordingly.
- Clerk ordered speed checks on B2135 – the data will be presented in January's meeting.
- Clerk informed Steyning Parish Council of the grant made to the swimming pool.
- Clerk contacted Satswana (Data Protection Officer) to find out whether individual councilors need to be registered with the ICO.

Actions:

- Clerk to order Wickstead play inspection and following this to order replacement wood for the climbing frame and a new swing seat.
- Clerk to ask TSS for an itemized breakdown of the water maintenance quote and to copy Cllrs Fischel and Russell in to this correspondence.
- Clerk to download speed check data from WSCC.
- Clerk to chase up Satswana again for an answer about registering with the ICO.

5. Reports from District & County Councillors

Cllr Barling gave his apologies, noting that there were no updates from WSCC specific to Ashurst.

Cllr Lloyd updated the Council on HDC's current review of waste collection in rural areas, where there is no kerbside collection. This is because there are around 600 properties for whom there may be a different form of collection more suitable, as it is costly for the Council to collect from long private drives. The results from this are anticipated in the next 2-3 months. This will mean that bins will be at the edge of the property.

There are changes to the Neighbourhood Plan expected in the coming months. The inspector of the plan may be in a position to decide whether they would like to see more houses at a particular site at the point of making the plan. A developer could also ask for more houses to be allocated to a site.

6. Recreation Ground Matters.

The bank balance at HSBC as at **20th October 2018 was £6266.52**

| Incomes received 7th September-1st November 2018 | | |
|--|--|---------|
| Ashurst Cricket Club | Hire of ground and pavilion | £400 |
| Partridge Green Football Club | Hire of ground | £275.62 |
| Expenditures authorized 7th September-1st November 2018 | | |
| EDF | Electricity | £92.62 |
| Sussex Land Services | Grass Cutting Aug & Sept | £621.60 |
| Mrs S Fischel | As paid to TSS Facilities for water treatment at Recreation Ground | £258 |
| Horsham District Council | Playground inspections | £86.40 |

- **Playground Inspection**
The recent Horsham District Council inspection was shared with the Council and Cllr Russell agreed to take another look at the swing cradle and the chains.
- The water tank at the John Eaton Hut has been cleaned by TSS Facilities as recommended in the recent water safety inspection.

Actions:

- Clerk to report the dangerous stile on the public footpath at Batts and a dangerous tree on a separate public right of way (Cllr Russell to confirm grid reference).
- Clerk to check the public liability insurance schedule to see if it covers the Cricket Club.

7. Planning Matters.

None for this meeting.

8. Planning Decisions from HDC

Application Number: DC/18/1669 Site: North Blows Bines Green Partridge Green Horsham West Sussex RH13 8EH Description: Change of use of a building from office use (class B1(a) to a dwellinghouse (Class C3)
Decision: Application Permitted
Date of Decision: 08/10/2018

Application Number: DC/18/1717 Site: Dove Cottage Bines Green Partridge Green Horsham West Sussex RH13 8EH Description: Replacement of 10 windows to become timber casement, change of rear window to become concertina doors, erection of 2 garden gates and front landscaping. (Listed Building Consent)
Decision: Application Permitted
Date of Decision: 19/10/2018

9. Financial Matters

The bank balance at Lloyds TSB as at 21st September 2018 was **£13,340.21**

| Incomes received 7th September-1st November 2018 | | |
|--|---------------------------|----------|
| Horsham District Council | Half precept | £5,550 |
| Expenditures authorized 7th September-1st November 2018 | | |
| Steyning Parish Council | Swimming Pool Grant | £100 |
| Bank Charge | Safe Custody SO | £7.50 |
| Public Works Loan | Village Hall Repayment DD | £1523.50 |

Actions:

- Clerk to find out about what the safe custody charge is for.
- Clerk to contact Mark Mulberry & ask how to show the offset for village hall use/dog show in the precept and budget calculations.

Internal Audit – The Council RESOLVED not to have an interim internal audit

Precept – The draft precept was circulated to all cllrs and the clerk was asked to make some amendments for presentation at the meeting in January.

10. To discuss Operation Watershed and review quotes for work.

Cllr Russell has received one quote for the work to improve flooding at the entrance to Godsmark on the B2135, and contacted WSCC to let them know that only one quote had been received. Cllr Russell has filled in the application form for the work and requires Cllr Barling's signature before submission.

11. Update on affordable housing in Ashurst

The Clerk was asked to contact the Rural Housing Trust to inform them that the Council does not support the affordable housing initiative put forward at the Annual Parish Meeting in April 2018.

Action: Clerk to email Jeremy Page as above.

12. To review the speed data for the B2315 and decide how to proceed

The Council had authorised payment for speed checks on the B2135. The data has just been received today and the Clerk will prepare for the meeting in January.

Action: Clerk to download and share speed check data.

- 13. Cattle Grazing Rights on the common land at Bines Green** – to discuss recent correspondence from a resident was discussed and the Clerk was asked to speak to Cllr Barling from WSCC about this and defer the item to the January meeting.

Action: Clerk to include this item on the January 2019 agenda.

14. Winter Maintenance Plan

The Council approved the Plan and the Clerk was asked to submit to WSCC.

Action: Clerk to submit Winter Maintenance Plan to WSCC and upload to website.

15. To discuss the concerns of a resident over the filling in of part of a pond in the Parish

The Council discussed the resident's concerns and agreed that the Clerk would pass the information on to the Environment Agency.

Action: Clerk to email the Environment Agency to raise the concerns of the Council.

16. Social Prescribing & Dementia Friendly Communities

Cllr Fischel represented Ashurst at a recent meeting in Steyning seeking to set up Dementia Friendly Communities and social prescribing. There is a plan to reduce the number of people who are lonely by using a social connector.

Action: Clerk to email Cllr Fischel the materials for a Dementia Friends Information Session, which can be run at the Annual Parish Meeting.

17. To receive an update from Horsham Association of Local Councils.

Cllr Fischel informed members that the last HALC meeting had been held in Rudgwick. The Police spoke about rural crime. There was also a speaker from CAGNE about Gatwick Airport.

There is a new Chief Executive for HDC and it was reported that recycling has increased from 44 to 60% since the Council adopted alternate week collection of waste and recycling.

18. Logo

Cllr Fischel chased up the copywrite holder of the logo who would not reduce the price. It was RESOLVED to use the logo previously designed by a local designer free of charge. The Council passed on its gratitude via the Clerk.

19. Correspondence.

- The Chairman received an email from a member of the Parish asking for the Council's thoughts on a development proposal. The Council felt that this proposal does not fulfil any specific needs of the village at this time and does not comply with the conditions of the rural exception site. The Chairman will respond.
- Letter from the Air Ambulance Kent, Surrey and Sussex, thanking the Council for its recent grant.

20. Reports from Outside Bodies.

Cllr Jesse reported on a very successful harvest supper to raise funds for the Village Hall.

21. Information Items.

None for this meeting.

Date of the next Meeting

Thursday 3rd January at 8pm.

The Chairman closed the meeting at 9.28pm

Signed Chairman Dated