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## MINUTES OF THE EXTRAORDINARY MEETING OF ASHURST PARISH COUNCIL, HELD AT ASHURST VILLAGE HALL ON THURSDAY 30<sup>TH</sup> MAY 2019 AT 8.00PM

### Attendance

Chairman	Cllr Fischel
Ashurst Parish Council	Cllrs Knight, Nicholson and Russell
Clerk	Elizabeth Leggo

To provide an opportunity for members of the public to ask questions or make statements at the Chairman's discretion.

**1. Apologies for Absence.**

Apologies were received and accepted from Cllr Hammond.

**2. Declaration of Members' Interests.**

None for this meeting.

**3. Co-option of a Councillor**

The Council met with George Hedley, as a potential candidate to fill a vacancy for councillor for Ashurst Parish Council. George told the Council about himself, that he had lived in the village all his life and that he was keen to get more actively involved in the community and saw becoming a councillor as a good way to do this.

Each of the councillors present introduced themselves to George and explained a little about what their roles on the Council were.

It was **UNANIMOUSLY RESOLVED** to appoint George as a councillor. Cllr Fischel led the Council in welcoming him to his new role.

Newly appointed Cllr Hedley signed his declaration of acceptance of office and was given a declaration of interests form to complete and send to the Clerk.

**Actions:**

- **Clerk to scan remaining declaration of interest forms, send to Horsham District Council and post on the website**
- **Clerk to set up an email address for Cllr Hedley**
- **Clerk to find out the dates for new councillor training with SSALC.**

**4. Recreation Ground: To decide upon purchasing parts for the climbing frame**

CLlr Russell had spoken to A.E. Evans Ltd, the initial suppliers of the climbing frame, to find out if they could reduce the price quoted for either the parts or the delivery charge. Unfortunately, this was not possible. It was **RESOLVED** however to proceed with the purchase from this company as the replacement parts will match up and are of good specially treated quality and since Evans also produced the lowest quote compared to the other companies that were approached.

The parts and their prices are listed below:

*For all the replacement timbers in Home Grown Pine (10 year guarantee) the price will be £413.*

*For all the replacement timbers in Radiata Pine (15 year guarantee) the price will be £556.*

*Replacement fixings will be £80.*

*The cost to ship the goods to postcode BN44 3AR will be £246.*

*The above prices are excluding vat. The lead time at present is approximately 4 to 5 weeks from receipt of cleared payment.*

**5. To decide whether to appoint a Data Protection Officer for 2019/20**

It was **RESOLVED** not to appoint a Data Protection Officer (DPO) for this financial year. Guidelines have changed so that it is no longer mandatory for local councils to appoint a DPO. In addition, companies are offering 'when required' services, which can be used if there was a data breach. The Council agreed that it had followed GDPR 'best practice' guidelines from NALC and there was a low risk of a breach.

**The Chairman closed the meeting at 8.40pm**

Dates of future meetings:

**Thursday 4<sup>th</sup> July 2019 – Parish Council meeting at 8pm**

**Thursday 5<sup>th</sup> September 2019 – Annual Recreation Ground meeting at 7.15pm, followed by Parish Council meeting at 8pm**

**Thursday 7<sup>th</sup> November 2019 - Parish Council meeting at 8pm**

Signed (Chairman) \_\_\_\_\_

Dated \_\_\_\_\_

