

**MINUTES OF THE MEETING HELD AT THE ASHURST VILLAGE HALL ON THURSDAY 5TH NOVEMBER 2015 AT 8.00PM**

**ATTENDANCE:** Cllr Hammond (Chairman)

Cllrs Jesse, Hedley, Fischel, Knight, Nicholson and Russell

Also present Councillor Willett (District)

There were 1 members of the public present

In attendance the Clerk.

**1. Apologies for Absence.**

There were apologies Cllrs Lloyd (District) and Barling (County)

**2. Declaration of Members Interest.**

There were no declarations of interest from Councillors

**3. Approve the Minutes of the Meeting 3<sup>rd</sup> September 2015**

The minutes of the meeting of 3<sup>rd</sup> September were circulated to all Councillors and taken as read. It was **RESOLVED** that the Minutes be approved as a true record of the Meeting and they were signed by the Chairman

**4. Outstanding Actions.**

The bottom hinge of the gate post has been damaged. This has now been fixed.

The Recreation Ground bank mandate is finalized.

Cllr Fischel has supplied a key to the pavilion.

Tree works were carried out the week of 26<sup>th</sup> October – Invoice awaited.

letter written to owner of Batts concerning trees – reply received and forwarded to all councilors. It was agreed to write to the owner of Batts once his Oak Tree has been removed.

Liaise with School concerning Rec Ground - Done

Edburtons have started work in Church Lane . Letters were delivered to all residents in Church Lane, Golden Lane and School Lane. Thanks were given to Ali Russell for having an on-site meeting with the contractor to sort out a potential problem.

Ask Bramber for notes of meeting concerning River Adur - Cllr Fischell will circulate the notes to all councillors

**5. Recreation Ground Matters.**

The bank balance at HSBC as at 20<sup>th</sup> October 2015 was £5089.78

Incomes received

None for this meeting

The following Expenditures were Authorised

Sussex Land Services	£298.50	Grass cutting September
H Roxby	£89.18	Electricity Bill reimbursement
HDC	£57.60	Play equipment inspections

Update from working party 24<sup>th</sup> October

Cllrs Hammond, Russell and Hedley have replaced the felt on the pavilion roof and repaired a couple of windows. The painting, tiling and floor painting in the John Eaton Hut is now complete. Some barbed

wire was also removed from a fence area at the far end of the recreation ground. The Chairman thanked everyone involved for their hard work.

**6. Planning Matters.**

None for this meeting

**7. Late planning applications**

None for this meeting

**8. Planning Decisions from HDC**

**Permitted**

**DC/15/2111- Ford Farm, Ford Lane-** Non material amendment to previously approved DC/13/2310 (insulation of ground mounted photovoltaic solar arrays to provide circa 10MW generation capacity together with 5 no inverter stations, landscaping, deer fencing, access gate and ancillary infras. It was noted that the restrictions for vehicle access should be monitored.

**DC/15/1128 – The Fountain Inn, The Village –** To paint existing magnolia coloured painted brickwork on west elevation of main building and north elevation of barn in a brick red colour to be more in keeping with other buildings. All windows and woodwork to be painted similar to existing.

It was noted that a concrete recycling plant had been permitted at Verralls in Dial Post, this will create 44 extra lorries per day using the local roads. The Clerk was asked to liaise with the Clerk at West Grinstead concerning planning applications that may affect Ashurst.

**Sopers Farm**

An update has been received from Horsham Planning regarding Sopers Farm. Information is still awaited from the applicant. There is a proposal to recommend refusal of the application DC/13/0180 due to lack of information regarding drainage. The Compliance team will then need consider what action should be taken with respect to the existing works that have been undertaken on the site.

**9 Financial Matters.**

The bank balance at Lloyds TSB as at 20<sup>th</sup> October 2015 was £22,401.83

Incomes received

HDC	£4925.00	2 <sup>nd</sup> Half of precept
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The following Expenditures were Authorised

Horsham Matters	£283.24	Oct – Dec Youth Provision
SAYS	£260.31	Repayment of reimbursement
N Hedley	£ 28.99	Reimbursement for materials for repairs to pavilion
C Hammond	£660.00	Reimbursement for materials for repairs to pavilion

**10 Budget and Precept for 2016/17**

The cash book, budget, income and expenditure and proposed precept were tabled at the meeting.

The draft precept was discussed and figures were agreed in principle. The Clerks salary was agreed to be increased to 4 hours per week due largely to the new Transparency Code Legislation introduced in July 2015 and the increased workload that the creating and updating a website creates.

The running costs for the youth provision have increased by £350.00. The proposed increase provisionally agreed is £650.00 making a total precept of £10,500.

**11 Update on Youth Provision.**

Following an SLCC Charitable Trust Course attended by David Coldwell, Roger Potter and Rebecca Luckin it has been noted that the rebates made to Parish Councils should not have been made. At the SAYS Trustee meeting on 28<sup>th</sup> October it was agreed that the rebates will be returned and SAYS will not invoice for costs until the reserves have decreased substantially.

SAYS is going out to tender for a 3 year contract for youth provision and it is planned to meet on 18<sup>th</sup> November to discuss the costs for the 3 years.

The accounts were circulated to all Councillors and taken as read.

SAYS have received a 31 page letter and numerous documents from Mr Campbell and Rebecca Luckin, Steyning Clerk will respond on behalf of SAYS.

A meeting of the SAYS Management group was held on 4<sup>th</sup> November, Emma's report was circulated to all councilors prior to the meeting and taken as read.

It was queried whether other parishes that benefit from the youth provision could be asked to contribute to the funding. Cllr Hammond to take the request to the Trustees.

## **12. Neighbourhood Plan –**

### **12.1 Cllr Fischel informed**

i) 2 Steering group meetings have been held since last time.

ii) Hayley Brown now joins Chas on the Housing Focus Group.

iii) The Public Survey report has now been agreed and is being circulated to the individual councils.

iv) The Stage I Report has also been finalised and again is being circulated to the individual councils before being put on the SWAB web.

These two documents were circulated a couple of weeks ago.

There were no questions arising. They were unanimously adopted.

#### v) Call for Sites

The 'Site Criteria' have been agreed and the Housing Focus group has now assessed all the 25 sites made available. It is the turn of the Steering group to do this at its next meeting. The identity of the sites remains confidential.

The Housing Focus group is now looking at possible housing numbers on a parish by parish basis.

Once again, its recommendations will then be brought to the Steering group for consideration.

The next step is a Public Consultation on the Sites and numbers and Local Green Spaces to be held in Steyning. The date for this is currently set as Saturday 16<sup>th</sup> January, when councillors will be invited an hour before the official opening to see the sites. (Hopefully, this display will then be made available shortly afterwards in the Ashurst village hall, for anyone who has missed the 16<sup>th</sup> January Consultation.)

vi) A number of the focus groups continue to work on the draft List of Policies and Proposals. The Environment group is fine tuning the Proposed Local Green Spaces and Bob's community group still has a number of matters to consider.

vii) Once the housing sites and numbers have been agreed, together with the finalising of the Proposed Green Spaces, and taking into account comments received from the Public consultation, the Pre-submission plan will be finalised and circulated to the individual councils for approval.

Hopefully, this should be ready for our March meeting.

viii) The Neighbourhood Plan has been fortunate to receive a further grant of £8,000 from Locality, so we are hopeful that there will be a minimal overrun on costs.

## **13 Operation watershed update**

The work in Church Lane started on Monday 2<sup>nd</sup> November. Edburtons contacted the Clerk with a concern on the first day and Cllr Russell met with the contractor to discuss the situation. Cllr Russell was thanked for his help.

## **14. Correspondence.**

New PCSO - Information has been received from Anika Clough, new PCSO for Steyning, Ashurst, Bramber Cowfold, Shermanbury and West Grinstead, Partridge Green & Dial Post. The previous PCSO has left to join the Police Service. The new PCSO has responsibility for a much larger area than the previous PCSO's have covered. It was noted that there are 9 PCSO's to cover 35 parishes. She can be contacted on [horshamsouthnpt@sussex.pnn.police.uk](mailto:horshamsouthnpt@sussex.pnn.police.uk)

Email from SALC informing of the meeting a with the Sussex chief constable in November and requesting any issues that parish wish to discuss be forwarded to them.

Notification has been received that the Horsham District Planning Framework Inspectors final report has been received. This was circulated to all councillors.

A new Highways Officer has been appointed to replace Andy Pledge. Paul Stanford is now the Highways Officer.

SALC have sent the September and November newsletters. Forwarded to councillors.

**15 Reports from Outside Bodies.**

Cllr Nicholson sent out a report following the Gatwick meeting he attended – circulated to all Councillors.

He informed that Gatwick are fighting the proposed decision that the 3<sup>rd</sup> runway is to be at Heathrow. The decision will be made on 31<sup>st</sup> December and the new runway is expected by 2030-35. It was noted that if the runway were to be a Gatwick it would have an impact on Ashurst and the local area and it was felt that it would increase the number of houses that HDC would need for the district.

Cllr Knight reported on the meeting held by HALC he informed it was a very good meeting, well organised and informative. There were presentations from Horsham Matters on Youth provision, Lisa Bowdell from HDC, Nick Handley on Mediation, Ian Davision SALC Solicitor, and Greg Charman on Neighbourhood Wardens.

Cllr Fischell attended a Heartsafe meeting which was jointly run with the Community First Responders. The meeting was to raise awareness of Heartsafe in the area, the digital mapping of defibrillator's in the area and the training that is now being given in Schools. There were 4 workshops being run throughout the meeting,

Cllr Jesse reported that the patio has now been decked, outside lighting has been erected and the bookings are now coming in for the Village Hall. A defibrillator has been installed with grateful thanks to Steyning First Responder Trustees. There is a web site with details of prices for hire. Cllr Nicholson is dealing with bookings. Some events happening soon are a Shuffle Board evening, Film Night- showing South West and the Ashurst Pantomime.

**16. Reports from District and County Councillors.**

Cllr Willett reported that planning regulations have changed and officers deal with all applications unless there are objections of a material reason and the plan is called in to be dealt with by committee. Objections can only be made where there are planning reasons to be able to do so.

HDC have been discussing the car parks and possible charging for all their car parks, this will affect 3 Steyning carparks if charging is agreed.

**17. Questions from the floor**

None for this meeting

**18. Information Items.**

The Ashurst Pantomime is on 4<sup>th</sup> and 5<sup>th</sup> December.

**19. Date of the next Meeting.**

Thursday 7<sup>th</sup> January 2016 at 8.00pm

At Ashurst Village Hall

The Chairman closed the meeting at 9.50pm

## **Action List**