**Schedule of payments since the last meeting**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Cheque No** | **Cost Centre** | **Amount** |
| 7.6.22 | St Barnabas | 792 | Grants | 100.00 |
| 10.7.22 | Information Commissioner | Direct debit | General, Admin & Insurance | 35.00 |
| 13.7.22 | Emily Simpson | 795 | Salaries & associated costs | 440.33 |
| 13.7.22 | Emily Simpson | 796 | Salaries & associated costs | 26.60 |
| 13.7.22 | HMRC | 797 | Salaries & associated costs | 110.00 |
|  |  |  |  |  |
|  |  |  | **TOTAL** | **711.93** |

**Latest bank reconciliation**

|  |  |  |
| --- | --- | --- |
| **Bank Reconciliation May 2022** |  |  |
| Balance per bank statement |  |  |
|  |  |  |
| **Closing balance 31st May 2022** | 15,604.30 |  |
|  |  |  |
| **Add: outstanding receipts** | 0.00 |  |
| **Less: outstanding payments** | -220.00 | Cheque 787 - £120 and cheque 780 - £100 |
|  |  |  |
| **Net balances** | 15,384.30 |  |
|  |  |  |
| **Cashbook** | 10,612.89 |  |
| Add receipts | 6,600 |  |
| Less payments | -1828.59 |  |
| **Net balance** | **15384.30** |  |

|  |  |  |
| --- | --- | --- |
| **Bank Reconciliation June 2022** |  |  |
| Balance per bank statement |  |  |
|  |  |  |
| **Closing balance 16th June 2022** | 15,504.30 |  |
|  |  |  |
| **Add: outstanding receipts** | 0.00 |  |
| **Less: outstanding payments** | -220.00 | Cheque 787 £120 Cheque 792 £100 |
|  |  |  |
| **Net balances** | 15,284.30 |  |
|  |  |  |
| **Cashbook** | 10,612.89 |  |
| Add receipts | 6,600 |  |
| Less payments | -1928.59 |  |
| **Net balance** | **15284.30** |  |