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**TO: ALL MEMBERS OF ASHURST PARISH COUNCIL**

Councillors are respectfully summoned to attend the meeting of Ashurst Parish Council on **Thursday 5<sup>th</sup> September 2019 at 8.00pm, at Ashurst Village Hall** for the transaction of the business on the Agenda below.

Elizabeth Leggo  
Clerk to the Council  
30<sup>th</sup> August 2019

*Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Ashurst Parish Council. Members of the public are also advised that by attending a meeting of Ashurst Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place.*

## **AGENDA**

**To provide an opportunity for members of the public to ask questions or make statements at the Chairman's discretion.**

- 1. Apologies for Absence.**
- 2. Declaration of Members' Interests.**
- 3. Community Speedwatch:** Erica Baxter, Police Community Support Officer, will speak to the Council about setting up a Community Speedwatch Group
- 4. Approve the Minutes of 4<sup>th</sup> July 2019\*:** The minutes, subject to any amendments, to be approved and signed as a true record of the meeting.
- 5. Outstanding Actions:** To clarify and report on actions brought forward from the last meeting.
- 6. Reports from District & County Councillors.**
- 7. Recreation Ground Matters:** To discuss any matters concerning the Recreation Ground.
  - To review Horsham District Council Playground Inspections.
  - To receive an update on the replacement parts for the play equipment.
  - Update on leases.
  - To receive an update on the sewage treatment plant works.
  - To receive an update on any matters arising from the Recreation Ground Trust AGM held immediately before this meeting.

- 8. Planning Matters:** To comment on planning applications received from Horsham District Council.  
**DC/19/1307:** Address: Batts School Lane Ashurst Steyning West Sussex BN44 3AP  
Proposal: Demolition of existing buildings and erection of a two storey detached dwelling with associated landscaping, parking and access
- 9. Planning Decisions from HDC:** To receive decisions on planning applications from HDC.  
None for this meeting.
- 10. Financial Matters:**
- To receive the report on the Council's income and to approve future expenditure.
  - To adopt the new Model Financial Regulations.
  - To decide whether to have an interim audit.
- 11. Inter-parish meetings regarding Mayfields:** To receive an update from Cllr Fischel and to agree whether to put forward funding for the work
- 12. SSALC Update:**
- Update on any courses attended by councillors
  - To receive any suggestions on strategic matters or unresolved issues for SALC representatives to discuss at their biannual meeting with Giles York, Chief Constable of Sussex Police
  - To agree which Councillors will attend the WSALC AGM on Thursday 3rd October 2019
  - To receive a summary of updates from the SSALC newsletter.
- 13. Horsham District Council Chief Executive:** To agree dates to invite the Chief Executive of Horsham District Council to attend a Parish Council Meeting, as per recent offer
- 14. To receive an update on the application to the Community Highways Scheme for installation of a Vehicle Activated Sign and on the current faulty Vehicle Activated Sign**
- 15. Trees and footpaths:** To receive an update.
- 16. To discuss a general Parish 'tidy-up'**
- 17. Operation Watershed:** To receive an update from Cllr Russell on the current application.
- 18. To receive an update from Horsham Association of Local Councils.**
- 19. Update on Broadband for Ashurst**
- 20. GDPR:** Reminder to delete all emails over 6 months old.
- 21. Correspondence.** To discuss correspondence and respond to correspondence received.
- 22. Reports from Outside Bodies.**
- 23. Information Items.**
- To receive information and items for the agenda at future meetings
  - To agree future meeting dates for 2020

*Due to the nature of the information concerning staff and salary this item shall be taken under Standing Order 11 and will be discussed in Closed Session. Those present other than Parish Councillors may be asked to leave the meeting.*

- 24. To receive an update on the Clerk's Annual Performance Review from Cllrs Knight & Nicholson:**
- To approve new rate of pay
  - To approve overtime to cover elections 2019

**Date of the next Meeting of the Council:** Thursday 7<sup>th</sup> November 2019 2018 at Ashurst Village Hall at 8pm

\*Documents circulated to all Councillors with the agenda/emails previously forwarded