



22 Elder Close
Portslade
Brighton
BN41 2ER

Clerk to the Council: Elizabeth Leggo
Tel: 07738664449
e-mail: ashurstclerk@outlook.com

TO: ALL MEMBERS OF ASHURST PARISH COUNCIL

Councillors are respectfully summoned to attend the meeting of Ashurst Parish Council on **Thursday 6th May 2021 at 6.30pm, via Zoom** for the transaction of the business on the Agenda below.

Elizabeth Leggo
Clerk to the Council
29th April 2021

Further to the Coronavirus Act 2020, this meeting will be held remotely via Zoom

Members of the Public are asked to submit any questions or comments to the Clerk via email or telephone by 4.30pm on the day of the meeting. Should members of the public wish to attend the meeting, please contact the Clerk for an email invitation link.

AGENDA

- 1. Election of Chairman.** To elect a Chairman for the coming year and the Chairman to sign his/her acceptance of office.
- 2. Election of Vice Chairman.** To elect a Vice Chairman for the coming year and for the Vice Chairman to sign his/her acceptance of office.
To discuss any questions submitted by the public.
- 3. Apologies for Absence.**
- 4. Declaration of Members' Interests.**
- 5. Minutes of the Meeting of 4TH March 2021*.** The minutes, subject to any amendments, to be approved and signed as a true record of the meeting. The Chairman will sign a copy of the minutes and post to the Clerk.
- 6. Update on COVID-19.** To receive an update from the Clerk on changes to legislation governing local council meetings following the Coronavirus Act 2020.
- 7. Reports from District & County Councillors.**
- 8. Outstanding Actions.** To clarify and report on actions brought forward from the last meeting.
- 9. Recreation Ground Matters.** To discuss any matters concerning the Recreation Ground.
 - To approve Annual Accounts for 2020/21*.
 - To approve and sign the income and expenditure for 2020/21.
- 10. Planning Matters.** To comment on planning applications received from Horsham District Council.
- 11. Planning Decisions from HDC.** To receive decisions on planning applications from HDC.

- 12. Rampion 2 Wind Farm.** To receive any updates.
- 13. Financial Matters.** To receive the report on the Council's income and to approve future expenditure.
- To confirm the Appointment of an Internal Auditor. To confirm Mulberry and Co as the Internal Auditors and Moore UK as the External Auditor.
 - To note the remaining balance of the Public Works Loan (£43,000).
- 14. Certificate of Exemption.** To approve the Certificate of Exemption from external audit for the Annual Governance and Accountability Return for 2020/21.
- 15. Annual Governance Statement*.** To review and approve by Resolution the Annual Governance Statement 2020/21.
- 16. Accounting Statements*.** To review and approve by resolution the Accounting Statements for 2020/21.
- 17. Limited Assurance Review.** To decide whether to have a Limited Assurance Review for the year 2020/21.
- 18. Grants.** To decide whether the Council will make a grant towards St Barnabas Hospice for the Hospice at Home Service.
- 19. Standing Orders and Financial Regulations*.** To review and adopt Standing Orders and Financial Regulations
- 20. Update on insurance.** To receive an update from the Clerk.
- 21. Broadband in Ashurst.** To receive an update from Cllrs Knight and Nicholson.
- 22. Community Speedwatch.** To receive an update from Cllr Nicholson.
- 23. Trees and footpaths.** To receive an update from Cllr Fischel.
- 24. Operation Watershed.** To receive an update from the Clerk and Cllr Nicholson.
- 25. WSALC Update.** To receive any updates from West Sussex Association of Local Councils.
- 26. HALC Update.** To receive an update from Cllr Fischel
- 27. Appointment of Representatives for HALC & WSALC.** To appoint two councillors to represent Ashurst Parish Council at any future meetings of HALC and WSALC.
- 28. Mail Chimp.** The Clerk to update on the potential use of this to keep in touch with the Community.
- 29. GDPR.** Reminder to delete all emails over 6 months old.
- 30. Correspondence.** To discuss recent significant correspondence, either by letter or email, and respond as appropriate.
- 31. Reports from Outside Bodies.**
- 32. Information Items.** To receive information and items for the agenda at future meetings.
- 33. Online consultations about policing and community safety, held by the Police and Crime Commissioner's Office.** To confirm if a councillor is available to represent Ashurst.
- 34. Future meetings.** To agree a meeting schedule for the next year further to any updates on the Coronavirus Act.

Date of the next Meeting of the Council. To be agreed.

*Documents circulated to all councillors with the agenda or by emails previously forwarded.