

# Ashurst Parish Council

Tel: 07738664449 e-mail: [ashurstclerk@outlook.com](mailto:ashurstclerk@outlook.com)

22 Elder Close  
Portslade  
Brighton  
BN41 2ER

**TO: ALL MEMBERS OF ASHURST PARISH COUNCIL**

Councillors are respectfully summoned to attend the meeting of Ashurst Parish Council on **Thursday 7<sup>th</sup> September at 8.00pm, at Ashurst Village Hall** for the transaction of the business on the Agenda below.



Elizabeth Leggo  
Clerk to the Council  
31st August 2017

*Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Ashurst Parish Council. Members of the public are also advised that by attending a meeting of Ashurst Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place.*

## AGENDA

**To provide an opportunity for members of the public to ask questions or make statements at the Chairman's discretion.**

- 1. Apologies for Absence.**
- 2. Declaration of Members' Interests.**
- 3. Approve the Minutes of the Meeting of 13<sup>th</sup> July and Extraordinary Meeting of 10<sup>th</sup> August:** The minutes, subject to any amendments, to be approved and signed as a true record of the meeting.
- 4. Outstanding Actions:** To clarify and report on actions brought forward from the last meeting.
  - To review whether any planting has commenced at Prior's Byne Solar Farm
  - Cllr Hedley is attending the Health & Safety Course with the Clerk
  - Clerk has submitted grant application to Transparency Fund – the Council have been awarded a grant for staffing costs to maintain website for 2017/18 and for a new printer
  - The Clerk has set up new email addresses for all Councillors
  - Update from Cllr Barling about the challenge to WSCC on the how section 106 funds can be spent
- 5. Recreation Ground Matters:** To discuss any matters concerning the Recreation Ground.
- 6. Planning Matters:** To comment on planning applications received from Horsham District Council.  
**DC/17/1623** Site: Otters Church Lane Ashurst Steyning West Sussex BN44 3AR. Proposal: Demolition of existing garage. Erection of part two storey part single storey side extension with associated internal alterations
- 7. Late planning applications:** To receive and comment on planning applications received after the agenda was posted

- 8. Planning Decisions from HDC:** To receive decisions on planning applications from HDC
- DC/17/1250**  
**Site:** Spithandle Nurseries Spithandle Lane Wiston Steyning West Sussex BN44 3DY  
**Description:** Demolition of existing polytunnel and erection of equine osteopathy clinic, circular horse walker and use of existing sand school in association with proposed clinic  
**Decision:** Withdrawn Application  
**Date of Decision:** 25/07/2017
- DC/16/0772**  
**Site:** Sopers Farm Peppers Lane Ashurst Steyning West Sussex BN44 3AX  
**Description:** Retention, repositioning and landscaping of earth bund around the farm perimeter with tree and flooding protection measures, plus retention and habitat enhancement of existing pond permitted under DC/06/2073 at Sopers Farm (Resubmitted application DC/13/0  
**Decision:** Application Refused Date of Decision: 04/08/2017
- DC/17/1321**  
**Site:** Doves Farm Spithandle Lane Wiston Steyning West Sussex BN44 3DY  
**Description:** Erection of storage barn  
**Decision:** Application Permitted  
**Date of Decision:** 04/08/2017
- DC/17/1318**  
**Site:** Furzefield Farm Honeybridge Lane Ashurst West Sussex  
**Description:** Proposed permanent siting and retention of existing equine workers caravan and timber office building  
**Decision:** Application Permitted  
**Date of Decision:** 14/08/2017
- 9. Financial Matters:** To receive the report on the Council's income and to approve future expenditure
- 10. To consider recent Freedom of Information requests\*.**
- 11. Neighbourhood Plan:**
- To receive an update
  - To decide whether to remain in the SWAB Neighbourhood Plan.
- 12. Horsham District Council Infrastructure Delivery Plan:** To complete the Schedule\* provided by Horsham District Council
- 13. WSCC Winter Maintenance Plan:** To agree the Winter Maintenance Plan\*.
- 14. West Sussex Better Connected Project:** To receive an update from Cllr Nicholson on better broadband in Ashurst.
- 15. To approve and adopt the Risk Management Scheme for Ashurst Parish Council\***
- 16. To approve and adopt the Equal Opportunities Policy for Ashurst Parish Council\***
- 17. To receive an update on Youth Provision.**
- 18. To receive an update from Horsham Association of Local Councils.**
- 19. Logo:** To agree a logo for Ashurst Parish Council.
- 20. Correspondence.** To discuss correspondence and respond to correspondence received.
- 21. Reports from Outside Bodies.**

**22. Reports from District and County Councillors.**

**23. Information Items.** To receive information and items for future meetings.

*Due to the nature of the information concerning staff and salary this item shall be taken under Standing Order 11 and will be discussed in Closed Session. Those present other than Parish Councillors may be asked to leave the meeting.*

**24.** To receive an update on the Clerk's performance review and to consider amendment(s) to the Clerk's contract and SCP according to NALC guidance.

**Date of the next Meeting:** Thursday 2<sup>nd</sup> November 2017 at Ashurst Village Hall at 8pm.

**Please note that the Annual Recreation Ground Meeting will also be held on Thursday 2<sup>nd</sup> November at 7pm, prior to the Parish Council Meeting**

\*Documents circulated to all Councillors with the agenda/emails previously forwarded