

Ashurst Parish Council

Clerk to the Council: Elizabeth Leggo

Tel: 07738664449 e-mail: ashurstclerk@outlook.com

22 Elder Close
Portslade
Brighton
BN41 2ER

TO: ALL MEMBERS OF ASHURST PARISH COUNCIL

Councillors are respectfully summoned to attend the annual meeting of Ashurst Parish Council on **Thursday 11th May at 8.00pm, at Ashurst Village Hall** for the transaction of the business on the agenda below.

Elizabeth Leggo
Clerk to the Council
5th May 2017

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Ashurst Parish Council. Members of the public are also advised that by attending a meeting of Ashurst Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place.

AGENDA

- 1. Election of Chairman.** To elect a Chairman for the coming year and the Chairman to sign his/her acceptance of office.
- 2. Election of Vice Chairman.** To elect a Vice Chairman for the coming year and for the Vice Chairman to sign his/her acceptance of office.
- 3. To provide an opportunity for members of the public to ask questions or make statements at the Chairman's discretion.**
- 4. Apologies for Absence.** To receive apologies and reasons for absence.
- 5. Declaration of Members Interest.** To receive Councillors declarations of interest.
- 6. Approve the Minutes of the Meeting of 2nd March 2017 and extraordinary meeting of 20th April 2017.** The minutes to be approved and signed as a true record of the meeting
- 7. Outstanding Actions.** To clarify and report on actions brought forward from the last meeting.
- 8. To confirm the Appointment of Internal and External Auditor.** To Confirm Mulberry and Co as Internal Auditors.
- 9. Appointment of Representatives for HALC, SALC, Joint Parishes Youth Committee for Youth Provision and Neighbourhood Plan Steering Group.**
To appoint two Councillors to represent Ashurst Parish Council at HALC and SALC meetings.
The Chairman is automatically appointed as the JPYC Trustee.
To appoint a representative to the JPYC.
To appoint two members for the Neighbourhood Plan Steering Group.

10. To Review and Confirm the Parish Council Insurance

To review and confirm the Parish Council Insurance.

11. Recreation Ground Matters. To discuss any matters concerning the Recreation Ground

To approve Annual Accounts for 2016/17. Approve and sign the income and expenditure for 2016/17.

To review the rent for Ashurst Cricket Club.

To review the grass cutting for Ashurst Public Recreation Ground.

12. Planning Matters. To comment on planning applications received from Horsham District Council.

None for this meeting.

13. Late planning applications. To receive planning applications received after the agenda was posted

14. Planning Decisions from HDC To receive decisions on planning applications from HDC

Permitted: DC/17/0231: Holly Cottage, Church Lane, Ashurst, BN44 3AR. Three bay carport with home office/studio over.

Prior Approval Required and Permitted: DC/17/0142: Farm Office/Mess Room, Robertsfield Farm, The Village, Ashurst, BN44 3AS. Prior notification change of use from agricultural to dwelling house.

Application Withdrawn: DC/17/0261: Otters, Church Lane, Ashurst, BN44 3AR. Demolition of existing detached garage, proposed two storey side extension and internal alterations.

15. Financial Matters. Receive the report on the Councils income and approve expenditure

16. Annual Governance Statement. To review and approve by Resolution the Annual Governance Statement 2016/17.

17. Accounting Statements: To review and approve by Resolution the Accounting Statements for 2016/17

18. Standing Orders and Financial Regulations: To review and adopt Standing Orders and Financial Regulations

19. Update on Youth Provision. To receive an update on the youth provision and to review and to agree the Terms of Reference and Partnership Agreement between parishes, and to sign the contract with Horsham Matters.

20. Neighbourhood Plan – To receive any update on progress.

21. Training

SSALC training. To review the SSALC training available and for Councillors to decide whether they would like to attend.

CiLCA. To decide whether the Council will make a financial contribution support the Clerk's Certificate in Local Council Administration training.

22. Grants

To review the grants made for 2016/17 and to decide whether the Council will make a grant towards the repairs to St James' Church roof.

23. To discuss and agree upon a logo for Ashurst Parish Council.

24. Correspondence. To discuss correspondence received and appropriate response.

25. Reports from Outside Bodies. To receive information from other committees in the Parish.

26. Reports from District and County Councillors. To receive information and reports from Horsham District Council and West Sussex County Council.

27. Information Items. To receive information and items for future meetings.

28. Date of the next Meeting

Thursday 13th July at 8pm at Ashurst Village Hall