

Ashurst Parish Council

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TO: ALL MEMBERS OF ASHURST PARISH COUNCIL

Councillors are respectfully summoned to attend the meeting of Ashurst Parish Council on **Thursday 2nd November at 8.00pm, at Ashurst Village Hall** for the transaction of the business on the Agenda below.



Elizabeth Leggo
Clerk to the Council
27th October 2017

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Ashurst Parish Council. Members of the public are also advised that by attending a meeting of Ashurst Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place.

AGENDA

To provide an opportunity for members of the public to ask questions or make statements at the Chairman's discretion.

- 1. Apologies for Absence.**
- 2. Declaration of Members' Interests.**
- 3. Approve the Minutes* of the Meeting of 7th September 2017:** The minutes, subject to any amendments, to be approved and signed as a true record of the meeting.
- 4. Outstanding Actions:** To clarify and report on actions brought forward from the last meeting.
- 5. Recreation Ground Matters:** To discuss any matters concerning the Recreation Ground.
To decide upon the annual inspection to order from Wicksteed for the play equipment
- 6. Planning Matters:** To comment on planning applications received from Horsham District Council.

DC/17/2038

Site Address: New Wharf Farm Horsebridge Common Ashurst Steyning West Sussex BN44 3AL
Proposal: Change of use of land to a campsite for 40 pitches to be used between April and September each year. Erection of 4x shepherds huts to be used as self-catering accommodation for 10 months of the year, creation of 2x grasscrete car parking areas, erection of associated toilet, laundry, wash-up and shower huts and erection of temporary warden's office to be occupied between April to September each year.

DC/17/2193

Site Address: Spithandle Nurseries Spithandle Lane Wiston Steyning West Sussex BN44 3DY
Proposal: Proposed demolition of polytunnel and erection of bespoke building to house equine osteopathy clinic. Erection of circular horse walker use of existing sand school in connection with clinic.

DC/17/2346

Site Address: 1 Wellens Farm Cottages Steyning Road Ashurst Steyning West Sussex BN44 3AN
Proposal: Two storey extension to north replacing single storey

To give comments on the pre-order consultation : Ashurst/Wiston – Request for Diversion of Part of Footpath 2511 at Jessups Farm

- 7. Planning Decisions from HDC:** To receive decisions on planning applications from HDC
- DC/17/1623**
Site: Otters Church Lane Ashurst Steyning West Sussex BN44 3AR
Description: Demolition of existing garage. Erection of part two storey part single storey side extension with associated internal alterations **Decision: Application Permitted.** Date of Decision: 13/09/2017
- 8. General Power of Competence*:** To resolve to adopt the General Power of Competence
- 9. Financial Matters:** To receive the report on the Council's income and to approve future expenditure
- a. Precept 2018/19: To review the draft budget and precept proposal*
 - b. To decide whether to purchase a smartphone and enter into a monthly contract for the phone, to be used by the Clerk for calls and emails for the Council*
 - c. To approve a mid-year internal audit from Mulberry & Co
 - d. To decide whether the Council will fund the replacement of defibrillator pads outside the village hall
- 10. Neighbourhood Plan:** To receive an update
- 11. To receive an update on Youth Provision.**
- 12. To decide whether Ashurst Parish Council will remain in the Joint Parishes Youth Committee for the next financial year.**
- 13. To adopt the Documents and Records Retention Policy***
- 14. To adopt the Publication Scheme***
- 15. General Data Protection Regulations:** To discuss changing legislation in 2018 and to agree that the Clerk be appointed as Data Protection Officer. To discuss training for councillors to comply with this legislation.
- 16. To receive an update from Horsham Association of Local Councils.**
- 17. Logo:** To agree a logo for Ashurst Parish Council.
- 18. HDC changes to calling-in planning applications* –** To discuss and decide whether to write to HDC on this matter
- 19. Funding Application from Age UK Horsham District –** To review a recent application from Age UK Horsham District to the Council for funding
- 20. Correspondence.** To discuss correspondence and respond to correspondence received.
- 21. Reports from Outside Bodies.**
- 22. Reports from District and County Councillors.**
- 23. Information Items.** To receive information and items for the agenda at future meetings.
- Due to the nature of the information concerning staff and salary this item shall be taken under Standing Order 11 and will be discussed in Closed Session. Those present other than Parish Councillors may be asked to leave the meeting.*
- 24. Clerk's Contract:** To sign the Clerk's contract

Date of the next Meeting: Thursday 11th January 2018 at Ashurst Village Hall at 8pm.

*Documents circulated to all Councillors with the agenda/emails previously forwarded