

**MINUTES OF THE MEETING HELD AT THE ASHURST VILLAGE HALL ON THURSDAY 14<sup>TH</sup> JULY 2016 AT 8.00PM**

**ATTENDANCE:** Cllr Hammond (Chairman),  
Cllrs Fischel, Hedley, Jesse, Knight and Russell  
Also present Cllr Willett (District)  
One member of the public was present  
In attendance the newly appointed Clerk and the ex-Clerk.

**1. Apologies for Absence.**

There were apologies received from Cllr Nicholson. Also apologies were received from Cllr Lloyd (District) and Barling (County).

**2. Declaration of Members Interest.**

There were no declarations of interest from Cllrs

**3. Approve the Minutes of the Meetings 5<sup>th</sup> May and 9<sup>th</sup> June 2016**

The minutes of the meeting of 5<sup>th</sup> May and extra ordinary meeting of 9<sup>th</sup> June were circulated to all cllrs and taken as read. It was **RESOLVED** that the minutes be approved as a true record of the meetings and they were signed by the Chairman.

**4. Outstanding Actions.**

Felting and decorating of Cricket Pavilion – the materials for this have been purchased and are ready to start in the Autumn.

Work to the footpath has been completed – thanks were expressed to all involved. Machine hire still to be paid.

Meeting was reconvened with Partridge Green Football Club and a contract will be drawn up by the clerk. It was Agreed to enter into a three-year contract with the club who will play 15 games annually for £500 per year with a 5% YoY increase. Payments will be received in September and January. Any additional games will be charged at £30 per game.

**5. Recreation Ground Matters.**

The bank balance at HSBC as at 20<sup>th</sup> June 2016 was £6,518.20

Incomes received

WSCC	£1,135.00	Rent from Primary School for use of field
Partridge Green Football Club	£275.00	Rent for games played
Cricket Club Rent	£650.00	Half year rent

The following Expenditures were Authorised

H. Roxby	£47.75	Recreation ground salary
Sussex Land Services	£612.00	Grass cutting (March & April)
HDC	£86.40	Six months play inspection
Sussex Land Services	£612.00	Grass cutting (May & June)
EDF	£91.00	Electricity for the John Eaton hut

A mandate form was signed to remove Hazel Roxby and add Elizabeth Leggo, the new Clerk as signatory on the account.

## 6. Planning Matters.

**DC16/1347 – Towne House, The Village, Ashurst** - Erection of detached dwelling and detached garage

### **OBJECTION on the following grounds:**

- Councillors are concerned over the increase in vehicles requiring access directly to the B2135 because as the main road between West Grinstead and Steyning it can get busy. Concerns were expressed that additional vehicles turning onto the B2135 could be dangerous and detrimental to other road users.
- Ashurst Parish Council believes that Ashurst is a rural exception site and as such only affordable housing can be considered for development in the village. This will also be noted in the neighbourhood plan, currently under development.
- The proposed development is very close to the cottages on School Lane and would therefore impact on these dwellings.

Sopers Farm

Cllr Willett advised that HDC enforcement officers are taking action and visiting the site to take witness statements concerning the bund.

## 7. Late planning applications

None for this meeting

## 8. Planning Decisions from HDC

### **Permitted**

**DC/16/1004 – Ford Solar Farm, Honeybridge Lane** – Retrospective planning application for provision of a spare parts container serving Solar Farm.

### **Permitted**

**DC/16/1017 – Ford Farm, Ford Lane** – Non-material amendment to previously permitted application DC/13/2310 for installation of ground mounted photovoltaic solar arrays to provide circa 10MW generation capacity together with 5 no. inverter stations; landscaping, deer fencing; access gate and ancillary infrastructure. Alterations to CCTV, Fence Line, Maintenance Track, Substation Design, External Finishing, Repositioning of Monitoring Equipment and Provision of Equipment Housing Cabinets.

Cllrs are concerned about the re-planting now that the solar farm is finished and suggested that the Clerk liaise with the West Grinstead Clerk about this. Cllr Willett agreed to chase the planting around Ford Solar Farm with HDC and will inform the clerk of updates.

## 9. Financial Matters.

The bank balance at Lloyds TSB as at 31<sup>st</sup> May 2016 was £8,424.43

Incomes received

HDC	£5,550.00	Half precept
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The following Expenditures were Authorised

Information Commissioners Office	£35.00	Data Protection
HALC	£15.00	Annual membership fee
H. Roxby	£177.99	Salary
HMRC	£44.40	Tax
H. Roxby	£13.33	Office allowance
L. Nicholson	£383.94	Laptop for new clerk

Minutes of the meeting of 14<sup>th</sup> July 2016

Minutes subject to approval by the Parish Council

A mandate form from Lloyds TSB will be obtained to remove Hazel Roxby and replace with Elizabeth Leggo as signatory for the account.

**10. Update on Youth Provision.**

Last Trustees meeting was on 9<sup>th</sup> May 2016. It was noted at the meeting that we are in a 12-month contract and that a liaison committee needs to be formed comprising of three councilors to join with the other three parish councils to ensure that problems that have arisen with the 2016/17 funding won't be repeated. Cllrs Hammond, Jesse and Russell agreed to join this committee and will report back at the next meeting, when Cllrs will decide whether to remain in SAYS when the contract ends in April 2017.

The Chairman attended the annual general meeting which was held on the 13<sup>th</sup> June.

**11. Neighbourhood Plan**

Cllr Fischel updated - there has been one meeting since the last parish council meeting and they are currently working on the pre-submission plan. The date of the next SWAB meeting is to be agreed.

**12. Correspondence.**

Clerks and Councils Direct Newsletter July issue.

Annual grit bin audit needed – Cllr Russell to check the grit bin and will inform the clerk if less than 75% full as WSCC will refill.

Meter reading has been taken for the John Eaton Hut and the clerk to submit to EDF.

**11. Reports from Outside Bodies.**

Cllr Jesse reported on the village hall. An enjoyable evening was held for the Queen's 90<sup>th</sup> birthday, with around 70-80 people attending. The evening raised £900 for the village hall fund. There will be a flower show on 23<sup>rd</sup> July, a dog-show on 11<sup>th</sup> September and a fashion show on 12<sup>th</sup> November.

**12. Reports from District and County Councillors.**

Cllr Willett reported on

- Waste collection – the lorries are to be changed from side to rear loading and more people to be employed for this.
- Collection dates for waste and recycling are likely to change in West Sussex where recycling and residual waste will be collected on the same day alternate weeks.
- Southwater is likely to be developed which would result in the A24 becoming busier.
- Broadbridge Heath leisure centre is going to be fully re-developed.

**13. Questions from the floor**

None for this meeting

**14. Information Items.**

Cllrs expressed their sadness at the passing away of George Cockman and a condolence card will be sent. George was held in high regard by Cllrs and residents.

Bob Harari was thanked for Flix in the Stix. Next screenings include is Whale Rider on 21<sup>st</sup> July.

Bob requested consideration from Cllrs before investigating the possibility of an open air screening or a drive-in on the recreation ground for the September showing. Cllrs agreed for him to investigate

this.

Cllrs Fischel and Knight reported on the HALC meeting of 13<sup>th</sup> July. They reported that there is a plan to have a digital link between parish councils and the police to report issues. They also reported on a Green Gym, an organisation who encourage people to come and clear footpaths and bridleways. The annual HALC conference will be held on 15<sup>th</sup> October.

Cllr Fischel was pleased to report that a grant has been given for repairs to the church roof, for £40,500. A further £20,000 to £25,000 needs to be raised for the repairs.

Cllr Hedley reported that some potholes on the B2135 have not been fixed, despite being painted and identified for repair. The Clerk informed Cllrs that photos can be sent of potholes and their location on the Love West Sussex website. Cllrs to send details to the Clerk.

Cllrs advised that the ditches on Church Lane are blocked and causing flooding issues. Watershed money has enabled part to be cleared and Cllrs were informed that they can apply for more operation watershed money should they wish to.

**15. Date of the next Meeting.**

Thursday 1<sup>st</sup> September 2016 at 8.00pm at Ashurst Village Hall.

The Chairman closed the meeting at 9.10pm.